

## Doctoral Agreement Fact Sheet

*This **Doctoral Agreement** consists of a **covering page on which the framework conditions for the respective doctorate are stipulated**. The agreement further contains templates for recording meetings (**Meeting Sheet**) so that candidate supervision and qualification is documented in a manner comprehensible for third parties. The candidate's **Individual Plan of Study** specifies the educational program pursued and also documents the awarding of credit points (ECTS).*

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| <b>The Doctoral Agreement</b> | <ul style="list-style-type: none"> <li>- is concluded in the first semester between the doctoral candidate and his/her dissertation supervisor or PhD Committee</li> <li>- stipulates the framework conditions, process, (intermediate) objectives, form, and duration of the doctorate</li> <li>- serves to document, record, and provide signed confirmation of the meetings between supervisor and candidate</li> <li>- contains the Individual Plan of Study, which specifies the contents of the educational program and the number of credit points awarded for its successful completion</li> <li>- provides signed confirmation of the candidate's fulfillment of all necessary requirements and of his/her successful completion of the educational program to finally apply for his/her doctoral examination</li> </ul> |
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The PhD Board of the Faculty (fakultärer Promotionsausschuss) shall appoint a PhD Committee for each doctoral candidate. Whenever possible, the PhD committee should be appointed at the outset of the doctorate, but no later than 12 months after its commencement.

|                       |  | <b>The Doctoral Agreement governs</b>   |
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| <b>The candidate</b>  | <ul style="list-style-type: none"> <li>- shall provide regular reports on his/her research initiative and research commitment</li> <li>- shall inform his/her supervisor about any difficulties encountered and provide progress updates</li> <li>- shall divide his/her doctoral work into distinct stages and shall suitably present the intermediate research objectives</li> <li>- shall take part in research colloquia, symposia, conferences, workshops, etc.</li> <li>- shall join and participate in working groups</li> <li>- shall participate in courses to acquire competencies in transferable skills</li> </ul> | <ul style="list-style-type: none"> <li>- the scope and frequency of reporting (oral/written; presentation/paper etc.)</li> <li>- the awarding of credit points on this educational program</li> <li>- the fulfillment of all formal requirements</li> </ul>   |
| <b>The supervisor</b> | <ul style="list-style-type: none"> <li>- shall review the candidate's research work on a regular basis</li> <li>- shall support the candidate in undertaking and completing his/her research within the context of his/her subject or discipline</li> <li>- shall bring to the candidate's attention his/ her positive appraisal and/or reservations and criticism; shall support the candidate by providing framework conditions conducive to doctoral work</li> </ul>  | <ul style="list-style-type: none"> <li>- the type, form, and frequency of appraisal (supervisory meetings)</li> <li>- provides signed confirmation of the successful completion of the educational program and the fulfillment of all requirements</li> <li>- confirms the accreditation of previous coursework on a candidate's transfer to a doctorate</li> <li>- provides signed confirmation of supervisory meetings</li> </ul> |

## Educational Offering

Individual Doctorate min. 12 ECTS; Doctoral Program min. 18 ECTS

The table below shows the individual elements of the educational offering. Candidates should earn at least two thirds of the required total number of ECTS in methodological and subject-specific areas, and no more than one third of ECTS for transferable skills.

|                                    | <b>Subject-specific and Scientific Skills</b>  | <b>Methodological Skills</b>   | <b>Transferable Skills</b>   |
|------------------------------------|--|--|--|
| <b>Objectives</b>                  | <ul style="list-style-type: none"> <li>– To attain the current state of research in the core area of study and in related areas</li> <li>– To deepen theoretical skills</li> <li>– To integrate into and establish partnerships in the scientific community</li> <li>– etc.</li> </ul> | <ul style="list-style-type: none"> <li>– To gain an overview of relevant and current research methods</li> <li>– To deepen content-related and technical methodological skills (e.g., IT-based research tools and techniques, etc.)</li> <li>– To develop a knowledge of research-ethical questions</li> <li>– etc.</li> </ul> | <ul style="list-style-type: none"> <li>– Support during dissertation period and prepare for a professional career inside or outside of academia</li> <li>– Transferable skills may be acquired through training or through work experience.</li> </ul>       |
| <b>Event Formats</b>               | <ul style="list-style-type: none"> <li>– Doctoral research colloquia</li> <li>– Intensive seminars, e.g., Summer Schools etc.</li> <li>– Peer-group intervision</li> <li>– etc.</li> </ul>   |  | <ul style="list-style-type: none"> <li>– Courses and workshop on project management, scientific writing, presentation techniques, poster design, academic teaching, career planning, leadership and conflict management etc.</li> <li>– Mentoring</li> </ul> |
| <b>Application/ Implementation</b> | <ul style="list-style-type: none"> <li>– Attending PhD-relevant courses at University of Basel as well as at other Universities/ Institutions</li> <li>– Dissertation presentations at scientific forums, conferences etc.</li> <li>Organizing conferences, symposia, etc.</li> </ul>  | <ul style="list-style-type: none"> <li>– Skills applications within the framework of the dissertation research</li> <li>– Teaching courses on research methods and dissertation-related research topics</li> <li>– etc.</li> </ul>   | <ul style="list-style-type: none"> <li>– Project work</li> <li>– Internships and work placements in future occupational fields</li> <li>– etc.</li> </ul>  |